



Donation Acknowledgement Form

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ other: \_\_\_\_\_

Please fill out owner's information to receive donated receipt:

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Passing: \_\_\_\_\_

Reason for donated items: Move \_\_\_\_ charity \_\_\_\_ death \_\_\_\_ Space \_\_\_\_

Drop off donation Site (address): \_\_\_\_\_

Electronics:

Laptop serial number: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

iPhone serial number: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Desktop serial number: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Android serial number: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

iPod serial number: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Flip phone serial number: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Game System serial number: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

**Flat Screen TV**

Serial number: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

Inches: \_\_\_\_\_ Used: Y or N New: Y or N

If needing more space to list items, please use a blank paper and attach to this form.

x \_\_\_\_\_  
Print Name of person filling out form

x \_\_\_\_\_  
Signature of person filling out form

**Donated Clothing**

|              | <b>Date purchased</b> | <b>Value</b> | <b>Date donated</b> | <b>Value</b> |
|--------------|-----------------------|--------------|---------------------|--------------|
| Jeans        | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Jean Jacket  | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Jacket:      | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Coat:        | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Hoodie:      | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Tee-Shirt    | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Dress Shirt  | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Dress Pants: | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Dress        | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Blouse       | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Sweater      | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Turtleneck   | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Shoes        | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Sneakers     | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |
| Sandals      | ___/___/___           | \$ _____     | ___/___/___         | \$ _____     |

**Donated Furniture**

|                 |             |          |             |          |
|-----------------|-------------|----------|-------------|----------|
| Bedroom Set     | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| Livingroom Set  | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| Kitchen Set     | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| Dining Room Set | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| Washing Machine | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| Dryer Machine   | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |

EIN 84-2294573 Tax Deductible  
IRC Section 170, 2055, 2106, 2522

Emma V. Montilini, CEO  
**Not official until signed by an Officer**

Miscellaneous

|       |             |          |             |          |
|-------|-------------|----------|-------------|----------|
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |

| <b>Store Gift Cards</b> | <b>Date purchased</b> | <b>Value</b> | <b>Date donated</b> | <b>Balance</b> |
|-------------------------|-----------------------|--------------|---------------------|----------------|
| _____                   | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____                   | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____                   | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____                   | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____                   | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____                   | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |

| <b>Visa Debit Card<br/>Card Number (CVC)</b> | <b>Date Purchased</b> | <b>Value</b> | <b>Date Donated</b> | <b>Balance</b> |
|--|-----------------------|--------------|---------------------|----------------|
| _____  | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____  | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____  | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____  | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____  | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |
| _____  | ___/___/___           | \$ _____     | ___/___/___         | \$ _____       |

| <b>Master Debit Card<br/>Card Number (CVC)</b> |             |          |             |          |
|--|-------------|----------|-------------|----------|
| _____  | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____  | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____  | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____  | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____  | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____  | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |

| <b>Restaurant Gift Cards</b> |             |          |             |          |
|------------------------------|-------------|----------|-------------|----------|
| _____                        | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____                        | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____                        | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____                        | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____                        | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____                        | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |

**Fast Food Cards**

|       |             |          |             |          |
|-------|-------------|----------|-------------|----------|
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |
| _____ | ___/___/___ | \$ _____ | ___/___/___ | \$ _____ |

**Donated Cars**

| <b>Describe:</b> | <b>Make</b> | <b>Year</b> | <b>Model</b> | <b>Vin Number</b> | <b>Date Donated</b> |
|------------------|-------------|-------------|--------------|-------------------|---------------------|
| _____            | _____       | _____       | _____        | _____             | ___/___/___         |
| _____            | _____       | _____       | _____        | _____             | ___/___/___         |
| _____            | _____       | _____       | _____        | _____             | ___/___/___         |
| _____            | _____       | _____       | _____        | _____             | ___/___/___         |

**Motorcycles**

|       |       |       |       |       |             |
|-------|-------|-------|-------|-------|-------------|
| _____ | _____ | _____ | _____ | _____ | ___/___/___ |
| _____ | _____ | _____ | _____ | _____ | ___/___/___ |
| _____ | _____ | _____ | _____ | _____ | ___/___/___ |
| _____ | _____ | _____ | _____ | _____ | ___/___/___ |

**Donation drop off site:** \_\_\_\_\_

x \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_  
**Preparer Print Name**

x \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_  
**Preparer Signature**

x \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_  
**Receiver Print Name**

x \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_  
**Receiver Signature**

x \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_  
**Authorized Officer Name**

x \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_  
**Authorized Officer Signature**